Record Number: 39.00.0000.005.08.012.23-117

Date: 04 April 2024

Subject: Permission to enjoy Earned Leave as Ex-Bangladesh Leave.

Reference: 39.02.0000.009.08.387.24-911, Date: 21.03.2024

The undersigned is directed to convey the Government's approval of earned leave (Ex-Bangladesh) to Ms. Shahin Sultana, Principal Scientific Officer, BCSIR Dhaka Labratories, Bangladesh Council of Scientific and Industrial Research (BCSIR), Dhaka for travelling Thailand on account of her husband's Medical Treatment of Ophthalmology and Neurology from 15.04.2024 to 24.04.2024 or 10 (ten) days from the date of handing over the duties under the following terms and conditions mentioned in Paragraph-2:

2. Terms and Conditions:

- a) The commencement of the leave will be counted from the date of her departure. The leave will have to be adjusted with her Earned Leave on average pay;
- b) She will not extend the leave and join the workplace in due time.
- c) She will draw her pay and allowances in local currency;
- d) She will handover her duties with consent of the authority;
- e) There will be no financial involvement of BCSIR/GoB in this travel; and
- f) According to Section-34 of Appendix-8 (Rule-234, Note-2) of BSR Part-1 the leave will have to be commenced within 35 days; otherwise the leave will be void.

3. To be noted that Mr. Golam Shamsuddin, husband of Ms. Shahin Sultana will accompany her during this travel.

4. This order is issued with the approval of the competent authority.

(Dr. Md. Selim Reza) Deputy Secretary ☎ +88-02-223351142 E-mail: section5@most.gov.bd

Distribution for kind information and necessary action (not according to seniority):

- 1. Senior Secretary, Ministry of Foreign Affairs, Dhaka, Bangladesh
 - {Atten: Director (Consular), with request to issue Letter of Interest)}.
- 2. Director General, Department of Immigration & Passport, Agargaon, Dhaka.
- 3. Chairman, Bangladesh Council of Scientific and Industrial Research, Dhanmondi, Dhaka.
- 4. Director, Hazrat Shahjalal International Airport, Dhaka.
- 5. P.S. to Hon'ble Minister, Ministry of Science and Technology, Bangladesh Secretariat, Dhaka.
- 6. P.S. to Secretary, Ministry of Science and Technology, Bangladesh Secretariat, Dhaka.
- 7. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka.
- 8. Ms. Shahin Sultana, Principal Scientific Officer, BCSIR Dhaka Labratories.
- 9. Programmer, Ministry of Science and Technology, Bangladesh Secretariat, Dhaka. (with request to upload the GO to MoST website).

04-04-2024 (Dr. Md. Selim Reza) **Deputy Secretary**