



Government of the People's Republic of Bangladesh
Ministry of Science and Technology
Branch-05
Bangladesh Secretariat, Dhaka
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শেখ হাসিনার দর্শন
সব মানুষের উন্নয়ন

Record Number: 39.00.0000.005.08.010.22.126

Date: 24/04/2024

Subject: Permission to enjoy Earned Leave as Ex-Bangladesh Leave.

Reference: 39.02.0000.009.08.218.21-1160, Date: 09/04/2024

The undersigned is directed to convey the Government's approval to enjoy Earned Leave as Ex-Bangladesh Leave in favour of **Ms. Farhana Nurjahan Ahmed**, Principal Engineer, Pilot Plant & Process Development Center (PP & PDC), Bangladesh Council of Scientific and Industrial Research (BCSIR) for travelling Thailand on account of her mother's medical treatment from 21.04.2024 to 18.05.2024 or 28 (twenty eight) days from the date of handing over the duties under the following terms and conditions:

- The commencement of the leave will be counted from the date of her departure. The leave will have to be adjusted with her Earned Leave on average pay;
- She will not extend the leave and join the workplace in due time;
- She will draw her pay and allowances in local currency;
- She will hand over her duties with consent of the authority;
- There will be no financial involvement of BCSIR/GoB in this travel; and
- According to Section-34 of Appendix-8 (Rule-234, Note-2) of BSR Part-1 the leave will have to be commenced within 35 days; otherwise the leave will be void.

2. To be noted that, Ms. Sinara Mannan, mother of Ms. Farhana Nurjahan Ahmed will accompany her during this travel.

3. This order is issued with approval of the competent authority.

MS Selim Reza

24-04-2024

Dr. Md. Selim Reza

Deputy Secretary

section5@most.gov.bd

(Not in the order of

Distribution seniority)

:

- Foreign Secretary, Ministry of Foreign Affairs, Dhaka, Bangladesh {Atten: Director (Consular), with request to issue Letter of Introduction}, ;
- Chairman, Bangladesh Council of Scientific and Industrial Research (BCSIR), Dhaka;

3. Director General, Department of Immigration & Passport, Agargaon, Dhaka;
4. Director, Hazrat Shahjalal International Airport, Dhaka;
5. Immigration Officer, Hazrat Shahjalal International Airport, Dhaka;
6. Programmer, Section-24 (ICT Section), Ministry of Science and Technology; and
7. Ms. Farhana Nurjahan Ahmed, Principal Engineer, PP & PDC, BCSIR, Dhaka..

Record Number: 39.00.0000.005.08.010.22.126/1 (3)

Date: 24/04/2024

(Not in the order of

Copy for Kind Information and Necessary Action seniority) :

1. Private Secretary to Honorable Minister, Ministry of Science and Technology, Dhaka;
2. Private Secretary to Secretary (Additional Charge), Ministry of Science and Technology, Dhaka; and
3. Personal Officer to Additional Secretary (Admin), Ministry of Science and Technology, Dhaka.



M Selim Reza

24-04-2024

Dr. Md. Selim Reza
Deputy Secretary